

Brown County Board of Health
Board Meeting Minutes

January 11, 2023

The Brown County Board of Health met in regular session on Wednesday, January 11, 2023, at 7:00am, with the following members present: Ralph Jennings, Dr. Michael McHenry, Mark Klump, and Brian Garrett. Also attending was Health Commissioner, Kyle Arn, Deputy Health Commissioner, Pamela Williams, Fiscal Officer, Lee Ann Bradley, Environmental Health Director, Steve Dick, and Public Health Nurse, April Bishop. Board President Ralph Jennings said that we had a quorum and called the meeting to order at 7:00am.

Approval of Board minutes

Mr. Jennings asked if there were any questions regarding the Board Meeting minutes from December 14, 2022. Dr. McHenry made a motion to approve the minutes. Mr. Klump seconded the motion. All members present voted aye. Motion passed.

Approval of Bills and Mileage

Mr. Jennings asked if there were any unusual bills for the month. Mr. Arn said there wasn't anything unusual this month. Dr. McHenry made a motion to approve the bills. Mr. Garrett seconded the motion. All members present voted aye. Motion passed.

Variance Requests:

Mr. Arn asked Mr. Dick if there was any information regarding the Variance Request? Mr. Dick said the Variance Request is to place the septic closer than 10 feet from the property line. The location is 13146 Lake Grant Road. Mr. Dick said it is a tiny lot. Mr. Garrett asked what was on the adjoining property. The Board discussed the variance request. Mr. Garrett made a motion to approve the variance request. Mr. Klump seconded the motion. All members present voted aye. Motion passed.

Environmental Division:

Mr. Dick gave the Board a couple updates. Mr. Dick told the Board that the Department of Agriculture was currently conducting an in-house survey. Mr. Jennings asked how it was going? Mr. Arn said that it seems like it's going well. The staff and the Board discussed the survey process. Mr. Dick told the Board that Mrs. Sloat is going to do another ServSafe class in June. Mr. Dick also told the Board that Mr. Cluxton is going to have the soil survey done.

Emergency Response Coordinator/Accreditation:

Mr. Arn told the Board that Mr. Brennan is home due to a sick child.

Nursing:

Mrs. Williams introduced Ms. April Bishop to the Board as the new Public Health Nurse. Mrs. Williams mentioned the Healing Communities Grant. She said we have been talking to the Assistant Prosecutor, Mrs. McMullen regarding the wording of the grant for the mobile van. Mrs. Williams told the Board that she met with Captain Noble regarding Narcan. She said she's not able to get the Hoxworth van for blood draws in 2023. Mr. Jennings asked Mrs. Williams about Fentanyl test strips. Mr. Garrett asked Mrs. Williams to explain more about the needle exchange. Mr. Garrett asked Mrs. Williams about the Food Bank.

Administrative:

Mr. Jennings asked were there any housekeeping topics. Mr. Arn passed out the list of Sewage Treatment System Variances. The Board discussed granting him the authority to issue variances on Black Water Holding Tanks, 10 Foot Setback requirement, 50-foot setback from a cutbank, and CEU's for Installers, Haulers, and Service Providers. Mr. Garrett made a motion to authorize Mr. Kyle Arn, Health Commissioner to approve variance requests for all 4 categories. Dr. McHenry seconded the motion. Mr. Jennings did a Roll Call vote:

Mr. Jennings, aye
Dr. McHenry, aye
Mr. O'Hara, absent

Mr. Klump, aye

Mr. Garrett, aye

Motion Passed


Mr. Arn and Mrs. Bradley explained the request to approve Mr. Arn, Health Commissioner the authority to do Appropriation Change Request, as needed, which involves moving appropriated money from one sub-fund to another sub-fund. Mr. Garrett made a motion to authorize Mr. Arn, Health Commissioner to do Appropriation Change

Requests as needed. Dr. McHenry seconded the motion. All members present voted aye. Motion passed. Mr. Arn presented the First Reading of Resolution 2023-92 Plumbing Permit Fees. Mr. Arn and the Board discussed the Resolution and the Plumbing Permit Fees. Mr. Arn mentioned Resolution 2008-53 which "picks up" the OPERS contribution for the Health Commissioner. Mr. Arn said the Assistant Prosecutor said we need to rescind the old resolution and replace it with a new resolution. Mr. Arn said we will bring the new resolution to the next Board meeting.


The Board and staff discussed the Grow Building and the current status regarding moving there.

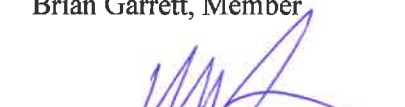
Mr. Garrett made a motion to adjourn at 7:40am. Mr. Klump seconded the motion. All members present voted aye. Motion passed and meeting adjourned.



Ralph Jennings, President


Mark Klump, Vice President


Brian Garrett, Member


Tim O'Hara, Member (DLC)


Michael McHenry, MD, Member


Kyle D. Arn, MS, REHS
Health Commissioner