

Brown County Board of Health

Board Meeting Minutes

February 14, 2024

The Brown County Board of Health met in regular session on Wednesday, February 14, 2024, at 5:00pm with the following members present; Ralph Jennings, Mark Klump, Rachael Jodrey, and Dr. Mike McHenry. Also attending was Health Commissioner, Kyle Arn, Emergency Response Coordinator, Liz Pemberton, Deputy Health Commissioner/Director of Nursing, Pam Williams, and Fiscal Officer/Administrative Assistant, Jennifer Fetters. Board President Ralph Jennings called the meeting to order at 5:00pm. Environmental Health Director, Steve Dick arrived at 5:15pm.

Approval of Board Minutes:

Mr. Jennings asked if there were any questions or corrections to the minutes for the meeting on January 10, 2024, provided to the board. Dr. McHenry made a motion to approve the minutes. Mr. Klump seconded the motion. All members present voted aye. Motion passed.

Approval of Bills and Supplemental Appropriations:

Mr. Jennings asked if there were any unusual bills? The Auditor of State Financial Audit amount was discussed. Mrs. Jodrey made a motion to approve the bills. Dr. McHenry seconded the motion. All members present voted aye. Motion passed. Miss Fetters explained the supplemental appropriations. Dr. McHenry made a motion to approve the supplemental appropriations. Mr. Klump seconded the motion. All members present voted aye. Motion passed.

Environmental Division:

Mr. Arn discussed several nuisances with the Board. These nuisances have been discussed with the Prosecutor's office. Both are non-nuisance violations but are code violations. Mr. Arn would like a motion to send them to the prosecutor's office. Dr. McHenry made a motion to send Stutz on Mt. Zion Rd. to the Prosecutor's Office. Mrs. Jodrey seconded the motion. All members present voted aye. Motion passed. Mr. Klump made a motion to send Krack, on Bodman Road, to the Prosecutor's Office. Mrs. Jodrey seconded the motion. All members present voted aye. Motion passed.

Nursing Division:

Mrs. Williams told the Board that the mammogram van is April 26th at the Health Department, and we have gotten several calls for that already. She said we have received the license plates for the mobile unit. Mrs. Williams said that we are partnering with ABCAP and other agencies to hold 9 community health events this year. Several places have been secured already. The idea is to take the Health Fair on the road with the mobile unit to as mini health fairs throughout the county. The idea is to have these health fairs, which will be held on Wednesday's from 10am-2pm, be more available to those that may not have transportation. We would like to reach as many residents of the county as possible.

Emergency Preparedness:

Mrs. Pemberton told the Board that she had attended the Regional Tabletop exercise at Kings Island today. She explained how the exercise was handled. Mrs. Pemberton gave an update on Accreditation, her and Mrs. Yelton have a meeting next week, February 22nd, to network and information share with other accreditation coordinators. This will be a great opportunity to learn more about the documentation. Mrs. Pemberton will be participating in the mobile health fair in the hopes of recruiting more volunteers for MRC.

Administrative:

Mr. Arn told the Board the upcoming DAC meeting will be March 28th, at 6:30 in the Reading Room at the CTC. He told the Board that he had reached out to Mr. O'Hara and LaRosa's will be providing pizza for the meeting. Mr. Arn said since Mr. O'Hara is running for US Congress, that he might not continue his position on the BOH if he wins his race. Mr. Arn said there has been a name mentioned for interest in the position should Mr. O'Hara step down.

Mr. Arn discussed with the Board the annual CEU's. The members are required to have 2 hours of CEU's each year. Mr. Arn said that several of the staff members will most likely provide some presentations for CEU's throughout the year.

Mr. Arn discussed the updated SWOPHR Mutual Aide Agreement (MAA). Mr. Arn discussed this and stated that it was recently updated, based on Resolution 2024-98 and will need to be approved. The BOH members all reviewed the SWOPHR MAA. Roll call vote to approve Resolution 2024-98: Dr. McHenry, voted aye

Mr. Klump, voted aye

Mrs. Jodrey, voted aye

Mr. Jennings, voted aye

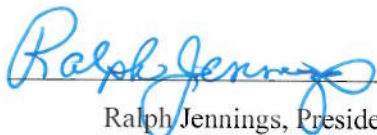
Mr. O'Hara, absent.

Mr. Arn asked to enter Executive Session to discuss personnel matters. The Board entered Executive Session at 5:25pm. The Board left Executive Session at 5:34pm

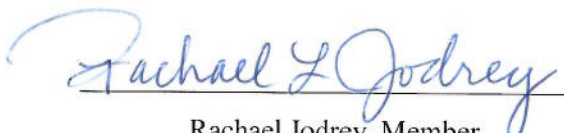
Mr. Jennings asked if there was any other business. Mr. Klump asked if we had any updates on the new building. Mrs. Williams and Mr. Arn stated we did not have much information as of right now other than the drawings were done and should be ready to bid out, but the county administrator stated she does not know when this will happen. Mrs. Williams stated that there were other possible grant opportunities that may help hire someone for data entry specifically, but we do not currently have the space for it, so a new building would benefit us in more ways than one.


Mr. Arn discussed the possibility of us going under the county IT umbrella and has discussed this with our current IT person, Harmon Sizemore IV, and he understands that. We are only going to complete a 3-month contract for now.


Mr. Klump made a motion to adjourn the meeting at 5:40pm. Dr. McHenry seconded the motion. All members present voted aye. Motion passed. Meeting adjourned.


Ralph Jennings, President


Mark Klump, Vice President


Rachael Jodrey, Member


Tim O'Hara, Member (DLC)


Michael McHenry, MD, Member


Kyle D. Arn, MS, REHS, Health Commissioner